

Configuring Alert Emails in FortiMail

You might want your FortiMail unit to let you know when it has detected something. The Alert Email submenu lets you configure the FortiMail unit to email you when a specific type of event occurs. For example, you could have the unit alert you when it detects a virus.

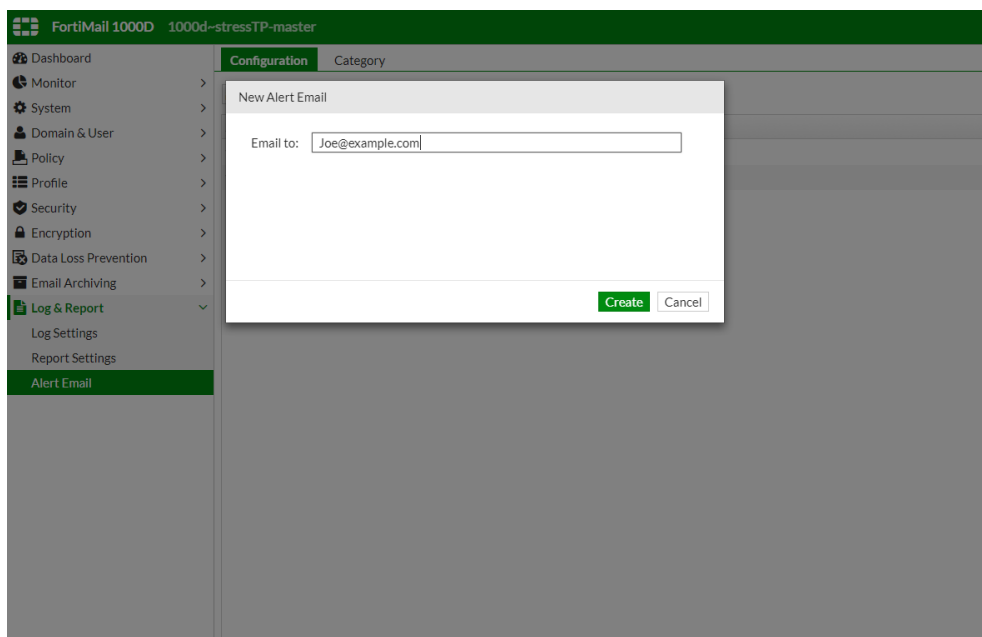
To set up alerts we will have to configure both the alert email recipients and the events that trigger the unit to send a message.

Configuring Alert Recipients

Before the FortiMail unit can send alert email messages, we have to create a recipient list.

To configure recipients of alert email messages

1. Go to **Log and Report > Alert Email > Configuration**.
2. Select **New** and add the email address of a recipient.



3. Enter the email address of the individual you wish to receive the alert.

4. Select **Create**.

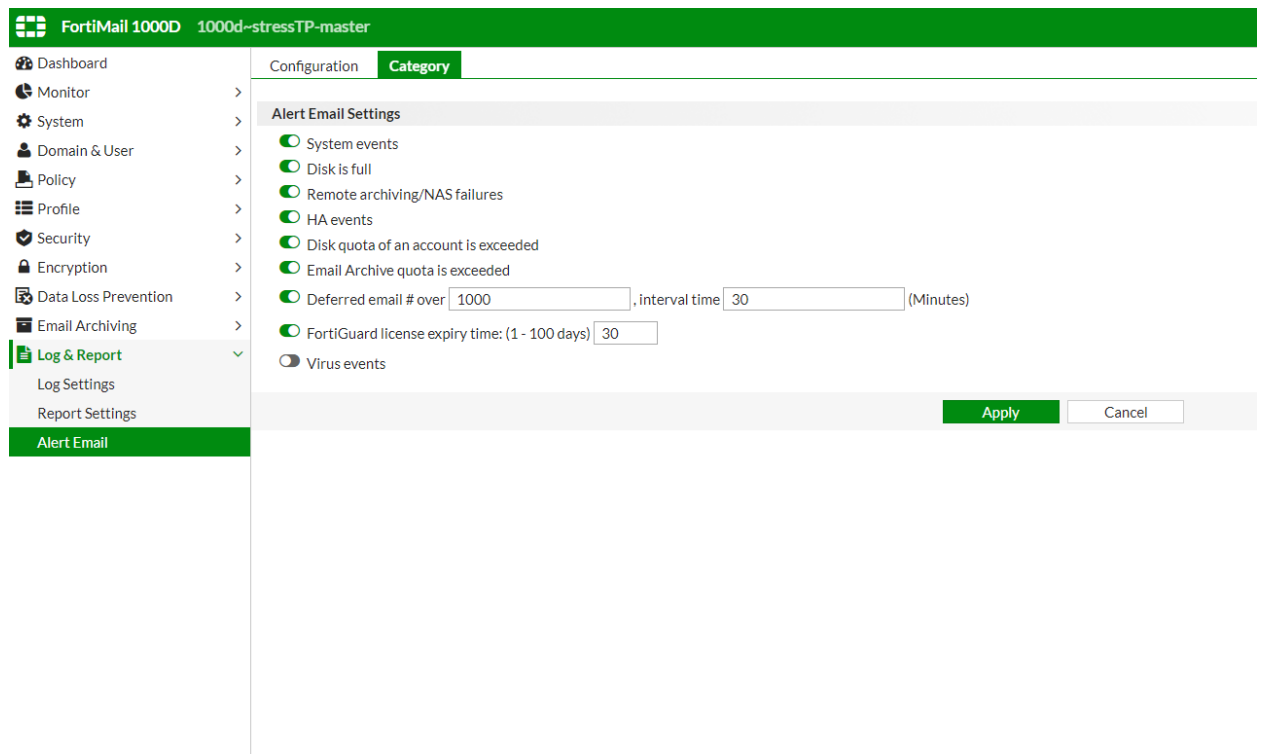
You can repeat that process to add a variety of email addresses.

Configuring Alert Categories

Now we will need to specify what events will cause your FortiMail unit to send an alert email message to the individuals you placed on the list previously.

To select event that trigger an alert email message

1. Go to **Log and Report > Alert Email > Category**.



The screenshot shows the FortiMail 1000D configuration interface. The top bar is green and displays "FortiMail 1000D 1000d-stressTP-master". The left sidebar contains a navigation menu with the following items: Dashboard, Monitor, System, Domain & User, Policy, Profile, Security, Encryption, Data Loss Prevention, Email Archiving, Log & Report (highlighted in green), Log Settings, Report Settings, and Alert Email (highlighted in green). The main content area is titled "Configuration Category" and shows "Alert Email Settings". The settings are as follows:

- System events
- Disk is full
- Remote archiving/NAS failures
- HA events
- Disk quota of an account is exceeded
- Email Archive quota is exceeded
- Deferred email # over , interval time (Minutes)
- FortiGuard license expiry time: (1 - 100 days)
- Virus events

At the bottom right of the configuration area, there are two buttons: "Apply" (green) and "Cancel" (white).

2. Enable whatever settings you desire.

3. Select **Apply**.